

# 60' x 300' CLASSIC SERIES POLE TENT SECTIONAL PRODUCT MANUAL

ver.20170611



Read this manual before using this product. Failure to do so can result in serious injury.

SAVE THIS MANUAL



## NOTICE

The warnings, cautions, and instructions discussed in this instruction manual cannot cover all possible conditions and situations that may occur. It must be understood by the user that common sense and caution are factors which cannot be built into this product, but must be supplied by the installer and/or user.

Tent, canopy, structure, and shelter products are manufactured for use as temporary structures and do not meet structural code unless specified. Since weather is unpredictable, the installer/end user must incorporate their own good judgment, common sense and knowledge of local conditions with the installation instruction guidelines. The installer is responsible for anticipating weather severity for proper time and method of installation.

## WARNING SYMBOLS AND DEFINITIONS

|                 |  |
|-----------------|--|
|                 | This is the safety alert symbol. It is used to alert you to potential personal injury hazards. Obey all safety messages that follow this symbol to avoid possible injury or death. |
| <b>▲WARNING</b> | Indicates a hazardous situation which, if not avoided, could result in death or serious injury.  |
| <b>▲CAUTION</b> | Indicates a hazardous situation which, if not avoided, could result in minor or moderate injury.   |

**Description**



**60' x 300' Classic Series Pole Tent Sectional**

Celina's Classic Series Pole Tent is the most commonly used tent throughout the tent and party industry as a result of the high quality and fast tent installation process. The vinyl tent top is supported by sectional center poles rather than a frame which requires much less time and effort. The Classic Pole Tent has an elegant scalloped valance which can provide any consumer with the required appearance needed for any occasion.

**Suggested Equipment**

Drop cloth or ground cloth, sledge hammer, or electric / gas breaker hammer fitted with stake driver bit, stake puller.

**Colors available by special order**

- White & Red (5051)
- White & Green (5052)
- White & Blue (5053)

**Classic Series Pole Tent Specifications**

|                            |   |                      |
|----------------------------|---|----------------------|
| Width                      | 60 ft. / 18.3m                                |                      |
| Length                     | 300 ft. / 91.4m                               |                      |
| Area                       | 18000 ft <sup>2</sup> / 1672.6 m <sup>2</sup> |                      |
| Eave Height                | 7' / 2.1m                                     | 8' / 2.4m            |
| Overall Height             | 22'10" / 7.0m                                 | 23'10" / 7.3m        |
| Pitch                      | 15' / 4.6m                                    |                      |
| Complete Weight Aluminum   | 7916 Lbs. / 3591 Kg.                          | 8054 Lbs. / 3653 Kg. |
| Complete Weight Galvanized | 8780 Lbs. / 3983 Kg.                          | 8982 Lbs. / 4074 Kg. |
| Series / Brand             | Classic                                       |                      |
| Class                      | Pole  |                      |
| Center Pole                | Yes   |                      |
| Style / Shape              | Traditional                                   |                      |
| Expandable                 | Yes   |                      |
| Custom Printing Available  | Yes   |                      |
| Fabric Material            | PVC Coated Polyester                          |                      |
| Fabric Material Weight     | 16 oz. / yd <sup>2</sup> / 540 gsm            |                      |
| Fabric Translucency        | Blockout                                      |                      |
| Water Repellency           | Waterproof                                    |                      |
| Flame Resistant            | Yes   |                      |
| UV Resistant               | Yes   |                      |
| Mold and Mildew Resistant  | Yes   |                      |
| Frame / Pole Material      | Aluminum OR Galvanized                        |                      |
| Longest Component          | 8'10" / 2.7m                                  |                      |
| Persons required for setup | 4   |                      |
| Occupancy                  | 1800 Sit Down Dinner - 3000 Cathedral Seating |                      |






**SAFETY**

**INSTALLATION**

**MAINTENANCE**

**CONTACTS**

## PERSONAL SAFETY

-  **STAY ALERT:** Watch what you are doing, and use common sense when installing/striking a tent, canopy, structure, or shelter. Do not setup/strike while under the influence of drugs, alcohol, or medication. A moment of inattention may result in serious personal injury.
-  **DO NOT OVER LIFT:** The equipment may be heavy and may require 2 or more people to lift and move.
-  **DO NOT OVERREACH:** Keep proper footing and balance at all times. Use a ladder when necessary.
-  **DRESS PROPERLY:** Do not wear loose clothing or jewelry. Contain long hair. Keep hair, clothing, and hands/gloves away from power equipment and snag or pinch points.
-  **USE SAFETY EQUIPMENT:** Eye protection, safety shoes, hard hats, or hearing protection must be used for appropriate conditions.

## WEATHER

Since weather is unpredictable, the installer/end user must incorporate their own judgment, common sense and knowledge of local conditions with the installation instruction guidelines. The installer is responsible for anticipating weather severity for proper time and method of installation.

- **Rain:** **⚠WARNING** Rain water can collect on the tent fabric and cause 'ponding' or 'water pocketing' under certain weather conditions, especially if the tent is not installed and tensioned correctly. The additional weight from the water will cause the tent to sag and ponding will continue to get worse. The weight can destroy the tent fabric and/or cause the poles and baseplates to sink into the soil. Highly saturated soil will cause the stakes to lose their holding power.
- **Wind:** **⚠WARNING** Wind or wind and rain can cause the tension of the tent to change by loosening ratchet assemblies, pulling stakes, and or causing the poles to shift or sink. It is very important to do routine maintenance checks and maintain proper tension on the tent top at all times especially if weather conditions are such that ratchets are beginning to loosen
- **Lightning:** **⚠WARNING** Immediately evacuate the tent until the chance of a lightning strike is no longer present.
- **Snow:** Tents, canopies, structures, and shelters are not designed to carry any type of snow loading. These products should not be used if snow of any kind is present, and must be evacuated immediately.

## SITE SELECTION

Site selection is extremely important. The installer must adhere to local building codes and fire regulations. The installer must evaluate each installation site and determine the proper securing and anchoring method and device appropriate for the conditions. Some soils require different staking or securing methods than what may be/have been purchased with the standard tent package. Celina Tent's instructions, YouTube videos, and Layout Handbook summarize all the functions of each product, the rules for using them and suggestions for their use. However, field situations, site conditions, weather and local experience may mandate other methods. Review the following conditions at the proposed site and plan accordingly.

The best site qualities are:

- **Location:** Elevated, level, and clear of debris
- **Soil Conditions:** Adequate for stable anchoring
- **Space:** Adequate space for the perimeter and stake lines
- **Surface Type:** Grass, Gravel, Concrete, Asphalt, Wood
- **Site Access:** Materials and services can easily be delivered to the site

**⚠WARNING** Also allow for:

- **Overhead Obstructions:** Electrical/telephone lines, tree branches
- **Underground Utilities:** Electric, Gas, Oil, Steam, Telephone, CATV, Water, Sewer
- **Weather Effects:** Monitor for extreme weather conditions and evacuate if necessary
- **Emergency Exit Capabilities:** Provide evacuation routes in case of a fire or bad weather

## Before You Stake

By law you are required to contact your local “Call before you dig” number before you plan to dig or drive tent stakes / anchors. After calling, your local utility companies will mark the location of all underground utility lines. Laws from state to state vary on how far in advance you must call. Planning ahead and checking with your state’s program is always a smart idea. Failure to obtain a utility line location before digging can result in a substantial fine or serious injury. Please find your local “call before your dig number” in the contacts section of this manual.

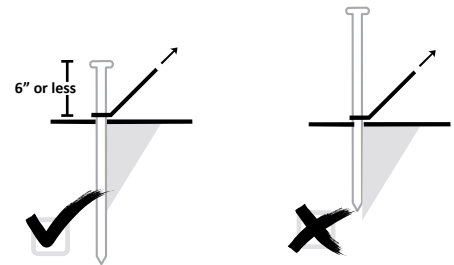
**⚠WARNING** Prior to staking, be sure that no underground utilities are present. Celina is not responsible for methods that installers may choose to erect and secure the tent, canopy, structure, or shelter to the site surface. Celina’s responsibility is limited to the manufacture of the tent parts and materials. It is the installer’s responsibility, not Celina’s, to determine the appropriate number of stakes to meet the necessary wind loads on the installation site.

**⚠WARNING** Soil and setup conditions can vary greatly between installation sites. It is the installer’s responsibility to be sure the staking is adequate for each site on each setup. Additional staking, tiebacks, and/or stake bars may be required in order to safely setup and secure the product.

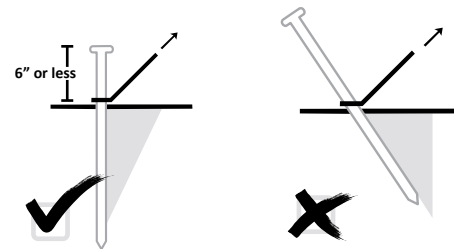
**⚠WARNING** The number of stakes suggested in this manual routinely does not meet the relevant local codes of the installation site. The number of stakes included in the standard kit will, in most cases, keep the tent, canopy, structure, or shelter setup. Due to various soil conditions the standard staking kit may be inadequate to keep the tent secure in high winds and wet or threatening weather. Regardless of the number of stakes included in standard kits, Celina makes no representation or warranty as to whether this is sufficient to meet the requirements for your installation site(s).

## Staking Basics

A properly driven stake will have 6” or less of the head exposed. The deeper that the stake is driven, the greater holding strength the stake will have. Anchoring stakes must be driven deep and vertical.



Stakes driven vertically have a greater holding strength than stakes driven at an angle. Vertically is defined as straight up down or angled up to 10° away from the tent, canopy, structure, or shelter.



For more information on staking and soil conditions, please view Celina Tent’s 15 part video series on YouTube.com or follow this link: Stake Pull Demonstration (1/15) [www.goo.gl/v0XhV](http://www.goo.gl/v0XhV)

# REQUIRED HARDWARE

## 60' x 300' Classic Series Pole Tent, Sectional

| Key | Description   | Size                  | Qty. | Picture |
|-----|---|-----------------------|------|---------|
| ●   | Side Pole(s)<br><small>*Pole pin not included in overall pole height</small>                    | *7' OR 8'             | 80   |         |
| ★   | 3 pc. Center Pole(s)<br><small>*Pole pin and insert not included in overall pole height</small> | *22' OR 23'           | 13   |         |
| +   | 3 pc. Quarter Pole(s)<br><small>*Pole pin not included in overall pole height</small>           | *16' OR 17'           | 32   |         |
| ○   | Double Head Stakes  | 42"                   | 290  |         |
| ◻   | Stake Plates  | 15"                   | 116  |         |
|     | A Ratchet Buckle with Loop Strap  | 2" Ratchet<br>5' Loop | 174  |         |
|     | B Loop Strap  | 8' Loop               | 174  |         |

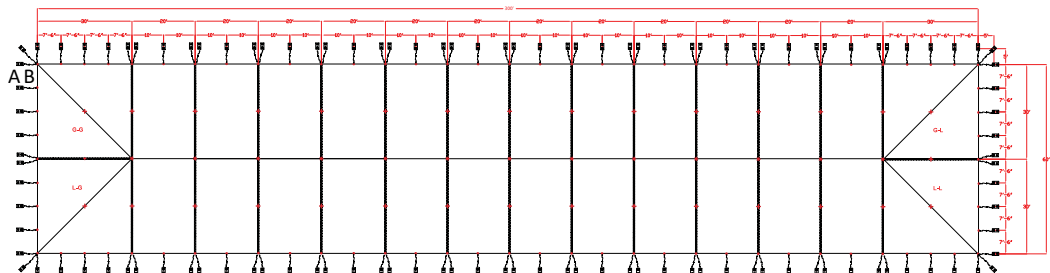
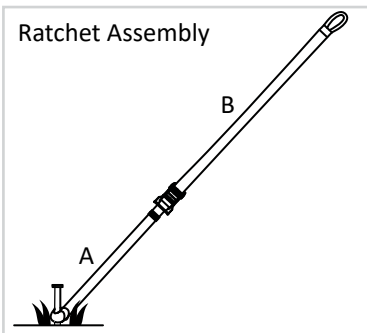
NOTE: When the Ratchet Buckle with Loop Strap (A) is connected to Loop Strap (B) it forms the Ratchet Assembly.

|  |          |          |        |  |
|--|----------|----------|--------|--|
|  | Tent Top | 60'x300' | 16 pc. |  |
|  | Tent Bag | D        | 16     |  |

### OPTIONAL ACCESSORIES

|  |             |     |    |  |
|--|-------------|-----|----|--|
|  | Sidewall(s) | 20' | -  |  |
|  | Sidewall(s) | 30' | 24 |  |

### MINIMUM STAKING LAYOUT



SAFETY

INSTALLATION

MAINTENANCE

CONTACTS

## Preliminary set-up

1. Layout all of the staking hardware around the tent:
  - a. 6 stakes go to each corner location (place 90° apart and one at 45°).
  - b. 2 stakes goes to the remaining grommet locations.
  - c. 4 stakes go to each lace line location.
  - d. 1 stake plate for each pair of stakes (3 at each corner, 2 at each lace line, 1 at each grommet location)
2. Place the stakes approximately 5' from the grommet locations. Drive all of the stakes into the ground vertically until approximately 6" of the stake is left exposed.
3. If using ratchets:
  - a. Distribute 1 ratchet buckle with loop strap (A) and 1 loop strap (B) for every stake.
  - b. Attach the ratchet buckle with loop strap (A) to the stakes: turn the 6" loop at the end of the ratchet buckle with loop strap (A) inside out and pull the strap through the loop to create a noose and pull tight over the stake.



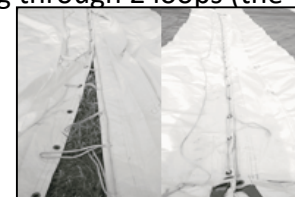
4. Place 1 pole to each grommet location.
5. Roll out drop cloth to protect the tent from dirt and abrasions.

## Set Up Instructions

1. Unroll and unfold the tent top pieces on the drop cloth. The tent needs to be laid out in the sequence of: 30'x30' grommet-grommet end (GG) and 30'x30' lace-grommet end (LG), 60'x20' midsection (x 12), then 30'x30' grommet-lace end (GL) and 30'x30' lace-lace end (LL). Do not walk or stand on the tent fabric. Using the lacing instructions from the next step, attach the GG and LG ends to create a half tent top with a continuous grommet line; then attach the GL and LL ends to create a half tent top with a continuous lace line. Finally combine as per the diagram. (The midsection has a lace and grommet side; each seam requires one lace line and one grommet line for fastening.)



2. Lace the tent together:
  - a. Line up the two larger center pole grommets in the middle of each tent section (the lace end will always be on the bottom) so that they overlap.
  - b. Starting in the middle and working toward the edge pull the first lace up through the first small grommet. Pull the second lace up through the second grommet, then through the loop of the first lace.
  - c. While lacing the tent, be sure to connect the rain flap to the rope covering the lace line. This eliminates the need to crawl on the tent after it has been laced.
  - d. Continue in this fashion until the third grommet from the edge of the tent is reached. The third lace should be twice as long as the other loops (this is referred to as a double loop).
  - e. Pull the final two lines through the grommets and loop the second lace from the tent perimeter into the first lace (the lace is now going towards the direction of the LG double loop). Pull the third lace (double loop) through the second loop. The third lace (double loop) should now be strung through 2 loops (the second loop and the fourth loop).
  - f. Tie off just past the third grommet; this secures the entire lace line.
  - g. Hook the twisted snap hook to the "O" ring to connect the tents together.
  - h. Connect the Velcro located on the valance section at the end of each lace line.
  - i. Repeat this method to secure all other lace lines.



3. Attach the loop strap (B) or ropes to the tent top (ratchet assemblies are standard on all Celina Classic Series Pole Tents):

**Ratchets:** Attach the loop strap (B) end to the metal “O” ring on the tent top and assemble the ratchet assembly. Take the loop strap (B) attached to the tent and pull it through the reel bars slot of the Ratchet Buckle with Loop Strap (A) attached to the stake (ratchet buckles needs to have handle facing upward at all time) and pull the loop strap (B) back towards the tent approximately 1 ½ feet. Hold the strap at this point with one hand and begin to crank the ratchet handle back and forth with the other hand until the reel bars have turned at least 2 times as this eliminates the chance of slippage.

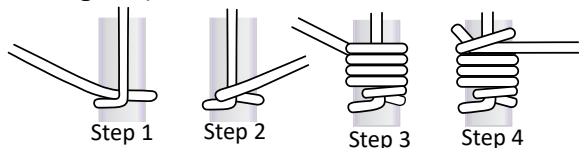
**Ropes:** Attach the rope to the metal “O” ring on the tent top. Tie the other end of the rope to the stake using a Double Loop Clove Hitch Knot - Gripping the rope down from the grommet in your left hand, take the opposite end and create two loops that overlap. Move the first loop (located on the bottom) so that it slightly overlaps on top of the second; put loops over the stake through the center gap created by the overlapping loops. Pull tight with the excess rope. Repeat at all pole locations.



4. The corner and side poles are now ready to be erected. Starting with a corner pole, insert the pole pin through the metal “O” ring and the brass grommet (Very Important: make sure the pin goes through both the “O” ring and brass grommet; if done improperly this may cause damage to the tent top). Set the corner pole vertically straight and tighten the ratchets to keep the poles erect. Do not over tension the ratchet assemblies. Work out from the finished corner repeating this step for all corner and side poles.



5. Tie off the jump rope attached at each pole location. This rope is used to keep the pole in place in the wind so that the tent does not lift off the side pole pin. Secure the jump rope by pulling it six to twelve inches down the pole, bringing it around the pole and then between the pole and the rope itself. Pull it back taut to create tension on the vertical length. Now wrap the rope around the pole and vertical portion of the jump rope creating a tight coil that keeps the rope from slipping up. On the last coil, pull the end of the rope through to tie it off. (see diagram)



6. Assemble the 3pc. quarter and center poles.



7. Insert the quarter pole pin through the quarter “O” ring and brass grommet; make sure that the pin is not caught on any part of the tent top. Set pole at an angled position (wrap a ratchet strap around the pole for a better grip). Repeat with remaining quarter poles.



8. Insert the center pole pin through the center “O” ring and brass grommet; make sure that the pin is not caught on any part of the tent top. Lift the top using the center pole and set the pole at an angled position so the top is completely off the ground.

9. Tie off the jump rope attached to the center pole(s) location (eye level: 5-6 feet).

10. Remove the drop cloth.



11. Raise all quarter poles and the center pole into their vertical positions. Insert a tent stake into the helper hole if available. Place each pole on an anti-sink pole plate.

12. Work your way around the tent, tightening corner and lace line seam pole ratchets until the poles are vertically straight. Applying even amounts of tension, work your way around the tent loosening and tightening ratchet assemblies until all side poles are vertical and the tent top is tensioned. The tensioning process works best when installers work on opposite sides of the tent from one another. Using a masonry string tied to each corner pole, align the bottom of each side pole in a straight line.

13. Drive a stake into the ground at each quarter and center pole locations. Secure tent top to stakes with ratchet assemblies. Feed 2 web straps through a single ratchet buckle or use an additional ratchet buckle.

14. Roll excess ratchet straps and secure into the ratchet buckle.



15. The tent top should now be complete. If sidewalls are desired, unroll the sidewalls between the stakes and the side poles around the perimeter of the tent. Starting at a side pole, clip the sidewall snap hooks to the rope line that is attached to the tent top.

**Sidewall Rope Tensioning:** For new tents and during its life cycle, it may be necessary to tighten the sidewall support rope that runs the perimeter of the tent top. After the tent has been set up and tensioned, locate the corner where the sidewall rope starts and stops. Securely tie off one end of the rope. While pulling against the tie-off point, work your way around the perimeter of the tent, pulling out any unnecessary rope slack. Tie off the opposite end of the rope once reached.



## Striking Instructions

1. Loosen the ratchet buckle assemblies and remove all side poles leaving only the corner poles.
2. Loosen and angle the center and quarter poles to relieve tension.
3. Roll out the drop cloth underneath the tent top; lift one center or quarter pole at a time and roll the drop cloth underneath before replacing the pole to its angled position.
4. Remove the center pole, then all quarter poles.
5. Loosen corner and side ratchets or ropes and remove poles.
6. Disconnect all of the ratchet assemblies. Remove the ratchet buckle with loop straps (A) from the stakes and loop straps (B) from the tent top. Remove stakes.
7. Unlace the tent top:
  - a. Separate the valance Velcro and unhook the twisted snap hook from the "O" ring that connects the tents together. Unclip the rain flap until the lace line tie-off is accessed.
  - b. Untie knot and unlace the tent top section while disconnecting the rain flap.
8. Fold and roll the tent top pieces as tight as possible. Remember not to stand or walk on the tent top fabric.
9. Bagging (always use a drop cloth to protect the tent top from dirt and abrasions while bagging):
  - a. For Wrap-Around Tent Bag:
    - i. Lay the bag next to each section of tent top with the side-release buckles facing down. Roll each tent top piece onto the center of the bag.
    - ii. Connect the two short male and female side-release buckles; pull tight.
    - iii. Connect the remaining side-release buckle and pull tight.
  - b. For Round-Bottom Tent Bag:
    - i. Place the folded tent top into the upright vertical position.
    - ii. Pull the round bottom tent bag over the upright tent top.
    - iii. Turn the tent top and bag over, pull the draw string tight and tie off.
10. Fold and roll up the drop cloth.

## FLAME RESISTANCE

Celina fabrics are inherently flame resistant. Open flames should never be used under any tent, canopy, structure, or shelter. Fabrics meet or exceed one or more of the following flammability specifications:

|          |                |             |
|----------|----------------|-------------|
| NFPA-701 | CPAI-84        | ASTM D 6413 |
| BS 5438  | BS 7837 (1996) | DIN 4102-B1 |

## TENT CARE

For maximum life of Celina fabrics, Celina recommends regular cleaning with the use of a soft brush with neutral soaps or cleaners, such as Celina Cleaning Products, Ivory dish soap, or warm water. Thorough rinsing and drying is required before storing the fabric.

### Things that will cause premature degradation and may reduce life expectancy of a tent:

- Improper handling during installation/dismantling on rough surfaces will create pinholes and abrasions. ALWAYS USE A DROP CLOTH/GROUND CLOTH DURING INSTALLATION AND DISMANTLING.
- Walking on the fabric during installation/dismantling will create pinholes and abrasions.
- Extended use of the tent without cleaning
- Accumulation of dirt on the vinyl surface will promote the growth of mold and mildew and premature wear.
- Storage of vinyl that has not been dried thoroughly. Even a slightly damp product can promote the growth of mildew when folded and stored. Mold and mildew may require harsh cleaners to remove, which may cause premature wear. The best solution is to take every precaution to keep mold and mildew from growing in the first place. NEVER STORE A TENT, CANOPY, STRUCTURE, OR SHELTER IN A WET OR DAMP CONDITION.
- Harsh detergents and cleaners, which contain a solvent or bleach. The longer the exposure of PVC vinyl to these products, the more it will reduce the life of the PVC vinyl.
- High-abrasive cleaners, including wire brushes, power washers and/or commercial washing machines will result in premature wear and deterioration of tent fabrics.
- Wind whip – Loosely tensioned fabric that whips in the wind will damage over time.

### Vinyl Repair

Celina's repair products provide an easy solution to tears, punctures, or holes. Repair kits and tools are available online at [www.GetTent.com](http://www.GetTent.com) or by contacting Celina.

## PRODUCT WARRANTY

Celina Tent Inc. warrants that this product will be free from defects in material and workmanship for a period of one (1) year following the date of purchase. Defects are limited to any defect which is a result of the manufacturing process. Excluded are holes, punctures, or other damages which can be caused during normal installation of a tent whenever proper procedures are not followed. Celina at its option will repair or replace this product or any component of product found to be defective during this warranty period. This warranty is valid for the original purchaser only, and is not transferable. This warranty does not cover normal wear or damage resulting from negligent use or misuse of the product, use contrary to instructions, repairs or alterations by anyone other than Celina, or forces of nature. Celina Tent is not responsible for methods that installers may choose to erect and secure the tent to the ground. Celina's responsibility is limited to the manufacture of the tent parts and materials.

This warranty is in lieu of all other warranties, and there are no warranties, expressed or implied, including warranties of merchantability of fitness for a particular purpose, which extend beyond the description on the face hereof. Celina Tent Inc. shall not be liable for any incidental or consequential damages. Some jurisdictions do not allow the exclusion of implied warranties or the limitation on incidental or consequential damages, so the above exclusions and limitations may not apply to you.

# CALL BEFORE YOU DIG OR STAKE

| STATE         | CENTER                                  | PHONE        |
|---------------|---|--------------|
| Alabama       | Alabama Line Location                   | 800/292-8525 |
| Alaska        | Locate Call Center of Alaska            | 800/478-3121 |
| Arizona       | Arizona Blue Stake                      | 800/782-5348 |
| Arkansas      | Arkansas One Call System                | 800/482-8998 |
| California    | Underground Service Alert               | 800/227-2600 |
| Colorado      | Utility Notification Center of Colorado | 800/922-1987 |
| Connecticut   | Call Before You Dig                     | 800/922-4455 |
| Delaware      | Miss Utility of Delaware                | 800/282-8555 |
| Florida       | Call Sunshine                           | 800/432-4770 |
| Georgia       | Utilities Protection Center             | 800/282-7411 |
| Hawaii        | Underground Service Alert North         | 800/227-2600 |
|               | Underground Service Alert South         | 800/227-2600 |
| Idaho         | Palouse Empire Underground              | 800/822-1974 |
|               | Utilities Underground Location Center   | 800/424-5555 |
|               | Dig Line                                | 800/342-1585 |
|               | One Call Concepts - Idaho               | 800/626-4950 |
|               | Shoshone County One Call                | 800/398-3285 |
| Illinois      | Chicago Utility Alert Network           | 800/892-0123 |
| Indiana       | Indiana Underground Plant Protection    | 800/382-5544 |
| Iowa          | Underground Plant Location Service      | 800/292-8989 |
| Kansas        | Kansas One-Call Center                  | 800/344-7233 |
| Kentucky      | Kentucky Underground Protection         | 800/752-6007 |
| Louisiana     | Louisiana One Call System               | 800/272-3020 |
| Maine         | Dig Safe - Maine                        | 888/344-7233 |
| Maryland      | Miss Utility                            | 800/257-7777 |
|               | Miss Utility of DESMARVA                | 800/282-8555 |
| Massachusetts | Dig Safe-Massachusetts                  | 888/344-7233 |
| Michigan      | Miss Dig System                         | 800/482-7171 |
| Minnesota     | Gopher State One Call                   | 800/252-1166 |
| Mississippi   | Mississippi One Call System             | 800/227-6477 |
| Missouri      | Missouri One Call System                | 800/344-7483 |
| Montana       | Utilities Underground Location Center   | 800/424-5555 |
|               | Montana U-Dig                           | 800/551-8344 |
| Nebraska      | Diggers Hotline                         | 800/331-5666 |
| Nevada        | Underground Service Alert North         | 800/227-2600 |
| New Hampshire | Dig Safe-New Hampshire                  | 888/344-7233 |
| New Jersey    | Garden State Underground                | 800/272-1000 |
| New Mexico    | New Mexico One Call System              | 800/321-2537 |
|               | Las Cruces-Dona Ana Utility Council     | 888/526-0400 |

| STATE                | CENTER                               | PHONE        |
|----------------------|--------------------------------------|--------------|
| New York             | Dig Safely New York                  | 800/926-7962 |
|                      | New York City-Long Island One Call   | 800/272-4480 |
| North Carolina       | North Carolina One Call              | 800/634-4949 |
| North Dakota         | North Dakota One Call                | 800/795-0555 |
| Ohio                 | Ohio Utilities Protective Service    | 800/362-2764 |
|                      | Oil & Gas Producers Underground      | 800/925-2988 |
| Oklahoma             | Call Okie                            | 800/522-6543 |
| Oregon               | Oregon Utilities Notification Center | 800/332-2344 |
| Pennsylvania         | Pennsylvania One Call System         | 800/242-1776 |
| Rhode Island         | Dig Safe-Rhode Island                | 888/344-7233 |
| South Carolina       | Palmetto Utility Protection Service  | 800/922-0983 |
| South Dakota         | South Dakota One Call                | 800/781-7474 |
| Tennessee            | Tennessee One-Call System            | 800/351-1111 |
| Texas                | Texas One Call System                | 800/245-4545 |
|                      | Texas Excavation Safety System       | 800/344-8377 |
|                      | Lone Star Notification System        | 800/669-8344 |
| Utah                 | Blue Stakes Location Center          | 800/622-4111 |
| Vermont              | Dig Safe - Vermont                   | 888/344-7233 |
| Virginia             | Miss Utility of Virginia             | 800/552-7001 |
|                      | Miss Utility                         | 800/257-7777 |
| Washington           | Miss Utility of DELMARVA             | 800/441-8355 |
|                      | Notification Center                  | 800/424-5555 |
|                      | Utilities Council of Cowlitz County  | 360/425-2506 |
|                      | Upper Yakima City Underground        | 800/553-4344 |
|                      | Inland Empire Utility Coordinating   | 509/456-8000 |
| West Virginia        | Miss Utility of West Virginia        | 800/245-4848 |
| Wisconsin            | Diggers Hotline                      | 800/242-8511 |
| Wyoming              | Wyoming One Call                     | 800/348-1030 |
|                      | Call Before you Dig Wyoming          | 800/849-2476 |
| District of Columbia | Miss Utility                         | 800/257-7777 |
| Canada               | Alberta One Call                     | 800/242-3447 |
|                      | Ontario                              | 800/400-2255 |
|                      | Info-Excavation (Quebec)             | 800/663-9228 |
|                      | BC One Call                          | 800/474-6886 |
|                      | Manitoba - Winnipeg                  | 240/480-1212 |
|                      | Manitoba & Saskatchewan Safe         | 800/827-5094 |

SAFETY

INSTALLATION

MAINTENANCE

## SUPPORT

**For technical questions or replacement parts, please contact:**

Celina Tent, Inc. / GetTent.com  
 5373 State Route 29  
 Celina, Ohio 45822-9210 USA

**Telephone:** 419-586-3610

**Fax:** 419-584-0949

**Website:** [www.GetTent.com](http://www.GetTent.com)

**Email:** [support@celinatent.com](mailto:support@celinatent.com)

**YouTube:** <http://www.youtube.com/user/celinatent>

**Facebook:** <http://www.facebook.com/celinatent>

**Google +:** <http://goo.gl/qvVdv>

**Twitter:** <http://twitter.com/celinatent>

**LinkedIn:** <http://www.linkedin.com/company/celina-tent-fabric-structures>

CONTACTS